

## Official Payments Website and On-line Payments for Planning Application Fees

The City of Pismo Beach Planning Division accepts on-line payments via the Official Payments website at [www.officialpayments.com](http://www.officialpayments.com)

- **To pay using the on-line service, the following statements must be true:**
  - I want to pay fees for electronic submittal of my Planning Application; and
  - I am paying the fees quoted to me by a City Planner.
  
- **By using the Official Payments website:**
  - You can pay by Electronic Check, Visa, Mastercard, or American Express (credit/debit options will vary)
  - A service fee will apply (e-check \$3.25 flat fee and 2.75% for credit/debit).
  - For proof of payment, you must submit an e-copy of your receipt to [eperez@pismo beach.org](mailto:eperez@pismo beach.org).



1. From the Official Payments Home page, select **Local Payments**



### FEDERAL IRS PAYMENTS

Personal Taxes / Business Taxes

[Make A Payment >](#)



### STATE PAYMENTS

State Income Tax / Sales and Use Tax /  
Withholding Tax / Other State Payments

[Make A Payment >](#)



### LOCAL PAYMENTS

Real Estate Tax / Personal Property Tax /  
Utilities / Citations / Court Fees / Other  
Local Payments

[Make A Payment >](#)



### EDUCATION PAYMENTS

Tuition / Housing / Meals / Activities

[Make A Payment >](#)

2. Next screen, Use the dropdown fields to enter the State: California, and Payment Entity: Pismo Beach, City of. Next, use the drop down to select your Payment Type: Miscellaneous Fee (this will allow you to use either Debit or Credit card payments).

Enter your Jurisdiction Code:  OR

State or Territory:


Payment Entity:


Payment Type:


3. Next Screen, enter payment amount, and preferred payment option


\*Payment Amount \$  .

**Payment Options :**

Debit Card  


Debit Card  


E-Check  


Credit Card  


Accept the terms and conditions by pressing the Accept button at the bottom of the screen.

- Next screen, you will be prompted to either **Create an Account, or log in as a Guest.**  
For one-time payments you can continue as a Guest.
- Next screen **Enter your payment information.** Please Note: Enter the project site address in the Description field; and for the Payment Type field, choose Other.

**Payer Information**

(Information for the person making the payment.)

Country:

First Name:

Middle Name:

Last Name:

Suffix: (Jr., Sr. etc.)

Street Address:

Town/City:

State:

Zip Code:

(Use this field for APO, FPO, AA, AE or AP codes.)

Daytime Phone: (  )  -

E-mail Address:

(Required for an e-mail confirmation and online verification.)

Re-enter E-mail Address:


[Check here to set up reminders for future payments after you complete the current payment.](#)

Payment Description :

Payment Type:

**Payment Option**

(May differ from the person owing the tax, bill, or fee.)

Card Type: Debit Card 

Card Number:

Expiration Date:   (mm/yy)

**Payment Information**

Payment Type: Miscellaneous Fees  
 Payment Amount: \$25.00  
 Convenience Fee: \$4.35  
 Total Payment: \$29.35



Choose the Continue button in green to continue with your payment.

6. Next screen, **print a copy of your receipt.**
7. **Exit** the website
8. **Email a copy of your receipt** to the Planning Division c/o Elsa Perez [eperez@pismobeach.org](mailto:eperez@pismobeach.org)